I. Call to Order
   Present: Travis, Vicki, Jen, Ginny, Anna

II. Reports
   a. Chair
      i. Bake Sale Update
         1. Travis will be chairing the Bake Sale Committee
         2. There are 8 or 10 people on the committee
         3. Need to get donations for prizes, financial information, getting the judges, organization, etc.
         4. Day of Coordination with Sodexo, Charity Information, Raffles, Prizes, etc.
         5. Contest, Auction, General Bake Sale, Apron Auction
         6. Need to create an item list and a Bake Sale binder, which will enhance the coordination and hopefully assist in getting volunteers to chair this committee.
         7. Need a list of people need
   b. Treasurer
      i. Nothing new – Received $5000.00 Paid $100 for Ice Cream
      ii. Endowment was paid up.
   c. Secretary
      i. Apron Contest
      ii. Council approved Jen to spend $66 dollars for blank aprons for contest.
      iii. Feedback is to provide more than 3 weeks.
   d. Social Chair
      i. Events
         1. Fall Luncheon – Oct 25th, 11:30 am-1:00 pm, Ballroom D&E
            a. Over 70 people have RSVP’d
            b. Create event calendar for the year for distribution
               i. Spring and Fall Luncheon (10/25/12)
               ii. Bake Sale (11/20/12)
               iii. Halloween Potluck and Chili Contest (10/31/12)
               iv. Sports Events
                  1. Football (10/20/12)
                  2. Basketball (1/19/12)
                  3. Baseball (TBD)
               v. Candlelight Walk
               vi. End of Semester Socials (Fall and Spring)
vii. Miscellaneous ACE Council joint event
c. Dan Fox to speak
d. Service Awards/Recognition
e. FOM Book Award Update
   i. Cannot be given to students on full financial aid. As it reduces the amount of an additional award.
   ii. Need to make a list of all people needed for the book award.

2. Fall Social- Eliminated
3. We will work with ACES for the Halloween event in lieu of the Fall Social. Travis will get us the financial contribution needed.

e. Scholarship Chair
   i. Application notice was sent with a deadline of October 12th. It is available on the AFC website, and was also sent to the foundation staff.
   ii. Will look to target students who are eligible by getting a list of students of staff members.
   iii. $1718.30 can be disbursed this year.

III. Old Business
a. Articles of Organization/Bylaw Revisions
   i. Everyone will look at the Articles of Incorporation and Bylaws, and will submit to Jen, who will then compile the suggestions for discussion next meeting. Suggestions are due 9/28/12.
   ii. This will be discussed at the beginning of the next meeting, prior to Council reports.
      1. Create terms for chairs of sub-committees
      2. Develop Technology and Communications position?
         a. Website, emails, and manage the list-serve
      3. List all external committees and number and term of appointments

b. Re-vamp Mentor
   i. Electronic/Automated Process for all new employees
      1. Series of emails to all new hires to orient them?
      2. Blackboard Course?
   ii. Anna will get more information regarding the Mentoring program.
   iii. Ginny will check with Diana Combs to get automated information
   iv. Jen is working on a welcome letter

IV. New Business
V. Open Forum
VI. Adjournment